

Towers High School Alumni Association Meeting Minutes

Date: July 17, 2022

Location: Zoom Call

Time: 6:00pm EST

Attendees: Karen Akridge, April Mitchell, Karen Terrell, Janey Chauvet, Patricia Stinson, April Williams
--

Not in Attendance: Stephen Mitchell, Michelle Morris, Cheutan Malcolm

Opening Comments/Suggestions/Agenda Items:

Call to Order	Karen Terrell @6:03pm
Roll Call	Karen Terrell @6:04pm
Approval of Minutes from last meeting	Karen T approval for April 2022/ Patricia Stinson second/ Janey Chauvet made motion to accept/ Karen T seek approval for May 2022 minutes/ motion to accept, Janey C and Patricia S Karen T seek approval for June 2022 minutes/ Patricia S motion/Janey C second
Open Issues: a) Bylaws: Review: Articles VI	Karen T reviewed the Article regarding the committee. Section 5/6/7 should be combined under named: Finance Committee. Remove Section 8 Diversity- determined not needed. Section 2 should be combined under Section 1 responsibilities. Section 3 rename to Alumni Activities Committee. Section 4 headed Marketing and Communication Officer. Leave verbiage "Trustee" members throughout this section of the articles. Part D under allocations section was highlighted and discussed; define the funds. Leave Section 9 Memberships. Section 10 add as part C of the Section 1
Open Issues: b) Financial Report	Karen T – Beginning balance - \$1044.81 and balance as of 7/17/22 - \$2779.11 Income from Picnic so far: \$1791.06 Less finger printing fees and picnic flyer: 91.76 Balance: \$1689.30
Open Issues: b1) Financial Report	Karen T. – Tax report Form 990 EZ resubmitted 7/15/22 to IRS Collection of address see url: https://tinyurl.com/alumnicontributions Earmarked for next year: 232.46 (100 for Monet Smith) Karen T suggested putting into saving account with high yield with Goldman Sachs Money Market Current total 2022 dues \$648.56

Open Business: c) Committees	<p>Karen A.: Beautification Day/Senior court – fountain removal, Michael Burnett, date TBD. Committee need to recommend changes/update to Michael B. / Patricia S like the commemorative bricks</p> <p>New gardens, marquee</p> <p>Karen T.: Alumni Picnic – Final Expense List for Alumni: DJ \$400, Custodian \$260 (9hrs) (9am - 9pm), Background Check \$ 45, Alumni flyers (2) \$45 plus tip, School Resource Officer (2) \$540, (2) Tables for teachers tent \$10.00, (20) Chairs for teachers tent \$20.00, Certificate of ins \$175(Est), General Alumni Cards \$25.00, Grill Mats - TBD?</p> <p>Association Table: Michelle Morris will donate tent and table. Rotate shifts for the table coverage.</p> <p>Vendors: no space due to smaller field size</p> <p>Rain date? rain or shine event</p> <p>Collect Nomination for the Board 2023-2024 – at the Alumni box and the Alumni table: will need, box/available position, and have individual list name and place in the box.</p> <p>Karen T – Alumni Cards – add pay options and link to contributor page.</p> <p>Patricia S suggested a QR code to the Alumni cards to send fees. Need flyer to promote Alumni activities @ the picnic.</p> <p>Class Awards – Digital Ribbons</p> <p>Collect/Raise Money for THS at the Alumni Picnic: school supplies, grocery gift cards, personal items/travel size items</p> <p>Raffle for THS outreach fund: April W. suggested, TV goes to winner and other funds go to THS outreach fund</p> <p>Removed video recording – Karen A</p> <p>Karen A – predict classes 20-25 classes to attend.</p>
Open Business: d) Alumni Identity	Tabled to next meeting
New Business: a) Repost Donation Levels	Tabled to next meeting
New Business: b) Request from THS – How to Address / Process (Extracurricular Expenses)	Tabled to next meeting
New Business: d)	

New Business: e)	
Adjournment:	7:36pm

Final Remarks/To Do Items:

Who	What/When	Expected Outcome
Next meeting	August 14, 2022	Bylaws three sections remain to complete
THS Alumni Association	More picnic updates	
THS Alumni Association	Bylaws	Define allocation funds for section D of the Article 6